

## **LAYOUT of the Thesis according to 2017 Rector's Regulations:**

- 1) Title page (template included)
- 2) (Optional - skip) Optional card thesis
- 3) Summary of the thesis
  - if the thesis is written in English:
    - A summary of thesis in English, containing the title of the thesis and keywords (one page, single spacing, font size - 12 points)
    - A summary of thesis in Polish, containing the title of the thesis and keywords (one page, single spacing, font size - 12 points)
    - A summary of thesis in a foreign language (other than English), containing the title of the thesis and keywords - if there is a student edition copy of the diploma translated into a language other than English (one page, single spacing, font size - 12 points) - optional.
- 4) A statement about the authorship of the work signed by the student (you can find the template of this statement on the Faculty web page:  
<http://www.elka.pw.edu.pl/Studia/Kalendarz-ustalenia-plan-zajec/Prace-Dyplomowe>)
- 5) (Optional - skip) Optional statement on granting licenses
- 6) Table of Contents
- 7) Chapters of the Thesis
- 8) Bibliography
- 9) List of symbols and abbreviations (I think that this section is optional unless you really use uncommon symbols and abbreviations)
- 10) List of Figures
- 11) List of Tables
- 12) List of Appendices (of course only if you have any appendices)
- 13) Appendices

ATTENTION: cover of the thesis is available in the Institute Secretary for Students Affairs

## **FORMATTING RULES**

### **REQUIRED:**

Two-sided printing; A4 page size

Page numbering - page number at bottom of the page at external page side (mirrored on even and odd pages)

### **RECOMMENDED**

Margins:

inside - 30 mm

outside - 20 mm

upper and lower - 25 mm

Serif font (for example Times New Roman) of size 11 points

Line spacing: 1,15

Paragraph indent 0,5 cm

Citations: Harvard style

Table and Figures Numbering

- continuous in the whole thesis

- with chapter prefix

Bibliography: alphabetically according to authors' names

Table Title - above the table, left justified, sans serif font of size 9

Figure description - below the figure, left justified, sans serif font of size 9